



# JMJ-L: Preliminary Hearing Officer (PHO)

**Billet: Preliminary Hearing Officer**  
**Type: IMA**  
**Home Training Center: Arlington, VA**  
**Area of Operations: JAD (JMJ-L)**  
**Grade: O4-O5**

**PMOS: 4402**  
**Start Date: Immediate**  
**BIC: MS511500158**  
**Application Deadline: Immediate**

## **Billet Description:**

Serves as a Preliminary Hearing Officer ("PHO"), PHO Detachment, Military Justice Litigation Support - Reserve Section, Judge Advocate Division (IMA). The billet holder's responsibilities will generally include coordination with government and defense counsel in scheduling Article 32 preliminary hearings, making pre-hearing findings regarding the production of evidence and witnesses pursuant to RCM 405, serving as a PHO at Article 32 hearings in-person or via VTC, and writing reports containing the determinations required by RCM 405(a) including but limited to probable cause and disposition recommendations for the convening authority's consideration. Prior experience as a PHO or in military justice is preferred but is not required.

**Application Process:** To apply for this billet, please forward your Reserve Qualification Summary (RQS), and Professional Summary (ProSum) to [JAD\\_IMA@usmc.mil](mailto:JAD_IMA@usmc.mil) by the application deadline. Do not submit any additional documents. Please combine all documents into one PDF.

**POC for more information:** Col Douglas Hibshman, [douglas.p.hibshman.mil@usmc.mil](mailto:douglas.p.hibshman.mil@usmc.mil), and LtCol Matthew Smith, [matthew.t.smith.mil@usmc.mil](mailto:matthew.t.smith.mil@usmc.mil) .